

# **Oracle FLEXCUBE Core Banking**

General Ledger User Manual  
Release 11.5.0.0.0

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General Ledger User Manual  
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Oracle Financial Services Software Limited  
Oracle Park  
Off Western Express Highway  
Goregaon (East)  
Mumbai, Maharashtra 400 063  
India

Worldwide Inquiries:

Phone: +91 22 6718 3000

Fax: +91 22 6718 3001

[www.oracle.com/financialservices/](http://www.oracle.com/financialservices/)

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## Table of Contents

<b>1. Preface</b> .....	<b>4</b>
<b>2. General Ledger</b> .....	<b>6</b>
<b>3. GL Transactions</b> .....	<b>7</b>
3.1. GLM01 - Voucher Entry .....	8
<b>4. Transfer</b> .....	<b>23</b>
4.1. 1094 - GL To GL Funds Transfer Request .....	24
4.2. GLM04 - GL Transactions and Movements Inquiry .....	28
4.3. 1321 - Close Out Balance Inquiry .....	38
4.4. 6312 - ODC - Against GL Account .....	52
4.5. GLM50 - Oracle GL Transactions Inquiry .....	57
<b>5. GL Maintenance</b> .....	<b>61</b>
5.1. GLM17 - GL Parameter Definition .....	63
5.2. GLM20 - Enterprise GL Cross Reference Maintenance .....	67
5.3. GLM35 - Implemented GL Cross Ref .....	69
5.4. GLM36 - GL Posting Flag Maintenance .....	72
5.5. GLM37 - GL Cost Centre XRef. Maintenance .....	75

# 1. Preface

## 1.1. Intended Audience

This document is intended for the following audience:

- Customers
- Partners

## 1.2. Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

## 1.3. Access to OFSS Support

<https://support.us.oracle.com>

## 1.4. Structure

This manual is organized into the following categories:

**Preface** gives information on the intended audience. It also describes the overall structure of the User Manual

**Introduction** provides brief information on the overall functionality covered in the User Manual

**Chapters** are dedicated to individual transactions and its details, covered in the User Manual

## **1.5. Related Information Sources**

For more information on Oracle FLEXCUBE Core Banking Release 11.5.0.0.0, refer to the following documents:

- Oracle FLEXCUBE Core Banking Licensing Guide

## 2. General Ledger

**FLEXCUBE** Core Banking Suite software is a complete computerised solution for the day-to-day operations of a bank.

**FLEXCUBE** enables banks to meet the challenge of intense competition, reduced margins and increased customer expectations by offering a collection of modules with powerful combination of flexibility and control.

General Ledger is one of the various modules of **FLEXCUBE**, which embodies the product philosophy as stated above. General Ledger module is designed for multi-level structure of the bank's chart of accounts as focus.

The General Ledger module in **FLEXCUBE** supports the reconciliation as well as account revaluation apart from the definition of chart of accounts. **FLEXCUBE** is also equipped to handle vast range of GL transactions.

### 3. GL Transactions

### 3.1. GLM01 - Voucher Entry

This option allows you to post voucher transactions in the branch.

Vouchers have debit transactions coupled with their respective credits in teller batches. Once a new batch is posted, it is checked and confirmed in supervisory mode.

For every voucher entry transaction the system will check the flag defined at the template level in the field Restrict Txns on Customer Account for VE(Voucher Entry) using the **Access Profile Maintenance** (Fast Path: SMDTMPRO) option and will allow / disallow the user to do transaction on customer accounts.

#### Definition Prerequisites

- 8051 - CASA Account Opening
- AC002 - Account Classification Enquiry
- LN057 - Loan Direct Account Opening

#### Modes Available

Not Applicable

1. Type the fast path **GLM01** and click **Go** or navigate through the menus to **Transaction Processing > Internal Transactions > Data Entry > Voucher Entry**.
2. The system displays the **Voucher Entry** screen.

#### Voucher Entry



**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Operation</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the operation to be performed from the drop-down list.</p> <ul style="list-style-type: none"> <li>• Open New Batch</li> <li>• Reopen Existing Batch</li> <li>• Check &amp; Close Batch</li> <li>• Change Batch User</li> </ul>
<b>Batch No</b>	<p>[Conditional, Pick list]</p> <p>Select the batch number from the pick list.</p> <p>This field is disabled if the <b>Open New Batch</b> option is selected in the <b>Operation</b> field.</p> <p>Closed batches cannot be re-opened.</p>
<b>Current Batch Teller</b>	<p>[Display]</p> <p>This field displays the current batch teller.</p>
<b>New Batch Teller</b>	<p>[Conditional, Pick List]</p> <p>Select the new batch teller from a pick list.</p> <p>The field is enabled only if <b>Change Batch User</b> option is selected.</p>
<b>Restrict Txns on Customer acct for VE</b>	<p>[Display]</p> <p>This check box displays whether the user will be able to do voucher entry transactions on customer accounts or not.</p>
<b>Batch Date</b>	<p>[Conditional, Pick List, dd/mm/yyyy]</p> <p>Select the batch date from the pick list.</p> <p>This field is enabled only if the <b>Open New Batch</b> option is selected in the <b>Operation</b> field.</p> <p>By default, this field displays the current posting date. For backdating, this date has to be less than the system posting date.</p>
<b>Branch Code</b>	<p>[Display]</p> <p>This field displays the branch code of the user posting the batch.</p>
<b>Batch Currency</b>	<p>[Conditional, Drop-Down]</p> <p>Select the batch currency from the drop-down list.</p> <p>All transaction amounts in the batch would be in this currency.</p> <p>By default this field displays INR as currency.</p>
<b>Status</b>	<p>[Display]</p> <p>This field displays the status of the batch whether the batch is open, in use or reopened.</p>

3. Select the **Open New Batch** option from the **Operation** drop-down list.
4. Click the **OK** button. The system displays the message "New Batch Opened... Press Ok to continue..". Click the **Ok** button.

### Voucher Entry

6. Click the **Add Voucher** button. The system displays the **Voucher Detail** screen.
7. Enter the required information in the various tabs.

## Voucher Detail

## Field Description

Field Name	Description
------------	-------------

<b>Customer A/C</b>	[Optional, Radio Button] Click <b>Customer A/C</b> to post an entry on the customer account. It is Mandatory to select either <b>Customer A/C</b> or <b>GL A/c</b> field.
<b>GL A/c</b>	[Optional, Radio Button] Click <b>GL A/c</b> to post an entry on the GL account. It is Mandatory to select either <b>Customer A/C</b> or <b>GL A/c</b> field.
<b>Txn No.</b>	[Display] This field displays the transaction number generated by the system.
<b>Account Number</b>	[Conditional, Numeric, 14] Type the account number of the customer, if you have selected the <b>Customer A/C</b> option. The adjacent field displays the customer name. If the user has selected the <b>GL A/C</b> option, type the appropriate GL account number or select it from the pick list. The adjacent field displays the description of the GL account.

Field Name	Description
<b>Voucher Branch</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the voucher branch from the drop-down list.</p> <p>The account branch is the voucher branch code if the user has selected the Customer A/C option.</p> <p>If the user has selected the GL A/C option and the posting is being done by a HO user, he needs to select the voucher branch code from the drop-down list. Else, the voucher branch code is defaulted to the branch code of the user.</p>
<b>Net Balance</b>	<p>[Display]</p> <p>This field displays the Net Balance for the CASA account.</p> <p><i>Net Balance = Available Balance – Minimum Balance Required – Hold Balance +/- Confirmation Balance.</i></p>
<b>Lob Code</b>	<p>[Conditional, Pick List]</p> <p>Select the appropriate LOB code from the pick list.</p> <p>Only those LOBs which are available for the given set of GL, branch and currency will be available in the pick list.</p> <p>This field is enabled if the LOB related definition at the global # define level is true.</p> <p>This field is enabled if the <b>GL A/c</b> option is selected.</p>
<b>Voucher No.</b>	<p>[Mandatory, Numeric, 12]</p> <p>Type the voucher number. This is a manual reference number maintained by the user.</p>
<b>Amount ACY</b>	<p>[Mandatory, Numeric, 13, Two]</p> <p>Type the voucher amount in the account currency.</p> <p>The highest value in this field can be 9,999,999,999,999.99.</p>
<b>Debit/Credit</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the transaction type from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Dr</li> <li>• Cr</li> </ul>
<b>Conversion Rate</b>	<p>[Display]</p> <p>This field displays the exchange rate of account currency against the local currency, if the <b>Customer A/c</b> option is selected.</p> <p>In case <b>GL A/c</b> option is selected, this field displays the exchange rate of batch currency against the local currency.</p>

Field Name	Description
<b>FX Cost Conversion Rate</b>	<p>[Conditional, Numeric, 12, Two]</p> <p>Type the FX cost conversion rate.</p> <p>The cost rate for transaction currency is defaulted to the mid rate for the currency.</p> <p>This field is enabled only if <b>Reopen Existing Batch</b> option is selected from the <b>Operation</b> drop-down list.</p>
<b>Trans. Type</b>	<p>[Conditional, Drop-Down]</p> <p>Select the transaction type from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Forced Debit</li> <li>• Normal Debit</li> </ul> <p>This field is enabled if the user has selected the <b>Customer A/C</b> option and the transaction is a debit transaction.</p>
<b>LCY Equivalent</b>	<p>[Display]</p> <p>This field displays the local currency equivalent of the Account currency amount.</p>
<b>Voucher date</b>	<p>[Display]</p> <p>This field displays the current posting date as the voucher date.</p>
<b>Trans. Mnemonic</b>	<p>[Mandatory, Pick List]</p> <p>Select the transaction mnemonic code from the pick list.</p> <p>The pick lists displays the transaction mnemonic codes based on the <b>Account Type</b> and <b>Debit /Credit</b> indicator.</p> <p>If transaction mnemonic is not selected, the system displays the default transaction code viz. 1008, 1408, 7601 or 7602.</p>
<b>Voucher remarks</b>	<p>[Mandatory, Alphanumeric, 40]</p> <p>Type the voucher remarks.</p> <p>For a new batch, the value in this field is blank. However, for multiple vouchers in the same batch, it retains the remark of the added voucher.</p>
<b>Cheque No</b>	<p>[Optional, Numeric, 12]</p> <p>Type the cheque number.</p> <p>When passing a debit on the CASA account, this number is checked against the unpaid cheque leaves issued on the account.</p>
<b>COT Included</b>	<p>[Conditional, Check Box]</p> <p>Select the <b>COT Included</b> check box if the commission on turnover is to be charged on the debit transaction.</p> <p>This field is enabled if the user has selected the <b>Customer A/C</b> option and the transaction is a debit transaction.</p>

Field Name	Description
<b>OD Limit</b>	[Display] This field displays the overdraft limit on the CASA account.
<b>Sweepin Amount Available</b>	[Display] This field displays the available sweep in amount.
<b>Mis Acct</b>	[Conditional, Numeric, 16] Type the MIS account number if you have selected the <b>GL A/C</b> option so as to default the MIS codes of the MIS account to be defaulted for subsequent modification in Voucher Entry. If you have selected the <b>Customer A/C</b> option then by default this field displays the CASA account number.
<b>Mis Acct Name</b>	[Display] This field displays the MIS account name based on the MIS account number.
<b>FX User Reference Number</b>	[Optional, Alphanumeric, 40] Type the FX user reference number assigned to the customer. This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.
<b>Transaction Reference Number</b>	[Optional, Alphanumeric, 40] Type the transaction reference number assigned to identify the transaction.

**Customer MIS**

**Field Description**

Column Name	Description
<b>Customer</b>	
<b>MIS Class</b>	[Display] This column displays the MIS class.
<b>MIS Code</b>	[Optional, Drop-Down] Select the MIS code from the drop-down list.

**Composite MIS**

**Field Description**

Column Name	Description
<b>Composite</b>	
<b>MIS Class</b>	[Display] This column displays the MIS class.
<b>MIS Code</b>	[Optional, Drop-Down] Select the MIS code from the drop-down list.



## Transaction MIS

### Field Description

Column Name	Description
-------------	-------------

#### Transaction

<b>MIS Class</b>	[Display] This column displays the MIS class.
------------------	--

<b>MIS Code</b>	[Optional, Drop-Down] Select the MIS code from the drop-down list.
-----------------	---

8. Click on the **Voucher Detail** tab.
9. Click the **Save** button.
10. The system displays the message "Record added". Click the **Ok** button.
11. Click the **Cancel** button to view the **Vouchers** tab.

## Vouchers

**Voucher Entry\***

Operation :  Batch No :  Current Batch Teller :  New Batch Teller :

Batch Date :  Branch Code :  SANDOZ - MUMBAI

Batch Currency :  Status :  Restrict Transaction on Customer Acct For VE :

**Vouchers** | Voucher Detail | Close Batch | Customer MIS | Composite MIS | Transaction MIS | Limit Check Results

Modify Voucher  Delete Voucher  UnDelete Voucher

Txn No.	Ref./Instr. No.	Customer / GL. A/C	Account No.	Dr / Cr	Amount ACY	Status
1	0	C	50100000019824	Dr	10,000.00	

Dr Txns	Dr Amount(Lcy)	Cr Txns	Cr Amount(Lcy)
1	10,000.00	0	0.00

Last User :

Card | Change Pin | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque

### Field Description

#### Column Name

#### Description

#### Modify Voucher

[Optional, Radio Button]

Click **Modify Voucher** if you want to modify the voucher details.

#### Delete Voucher

[Optional, Radio Button]

Click **Delete Voucher** if you want to delete the voucher details.

#### Undelete Voucher

[Optional, Radio Button]

Click **Undelete Voucher** if you want to undelete the voucher details.

#### Column Name

#### Description

#### Txn No.

[Display]

This column displays the transaction number generated by the system when the voucher was being added.

#### Ref/Instr. No.

[Display]

This column displays the reference number or the instrument number.

Column Name	Description
<b>Customer/GL A/C</b>	[Display] This column displays whether voucher details are maintained for customer account or GL account. If <b>C</b> is displayed, then voucher details are maintained for the customer account. If it displays <b>G</b> then voucher details are maintained for the GL account number.
<b>Account No.</b>	[Display] This column displays the customer account number or the GL account number.
<b>Dr/Cr</b>	[Display] This column displays the type of transaction. If <b>C</b> is displayed then it is a credit type of transaction or else if <b>D</b> is displayed then it is a debit type of transaction.
<b>Amount ACY</b>	[Display] This column displays the amount in the account currency.
<b>Status</b>	[Display] This column displays the status of the transaction/voucher.
<b>Dr Txns</b>	[Display] This column displays the count of the debit transactions in the voucher batch.
<b>Dr Amount(Lcy)</b>	[Display] This column displays the total amount of all debits in the voucher batch.
<b>Cr Txns</b>	[Display] This column displays the count of the credit transactions in the voucher batch.
<b>Cr Amount(Lcy)</b>	[Display] This column displays the total amount of all credits in the voucher batch.
<b>Last User</b>	[Display] This field displays the id of the last user.

12. To add more voucher details, click the **Add Voucher** button.  
OR  
Click the **Close** button.

**To check and close a batch**

1. Select the **Check & Close Batch** option from the **Operation** drop-down list in supervisory login.
2. Select the batch number from the pick list. The system displays the **Vouchers** tab.
3. Double click on the appropriate record. The system displays the **Voucher Detail** tab.
4. Click the **Check** button. The Status of the record is updated to Checked.
5. Click the **Close** button.

**Close Batch**

**Voucher Entry\***

Operation :  Batch No :  Restrict Transaction on Customer Acct For VE :

Batch Date :  Branch Code :

Batch Currency :  Status :  Cust A/C Hold :

Vouchers | **Voucher Detail** | **Close Batch** | Customer MIS | Composite MIS | Transaction MIS | Limit Check Results

Last User :	<input type="text" value="SUMA"/>	Last Checker :	<input type="text" value="SUMA"/>
Total Txns :	<input type="text" value="2"/>	Checked Txns :	<input type="text" value="2"/>
Debit Txns :	<input type="text" value="1"/>	Debit Amount :	<input type="text" value="100.00"/>
Credit Txns :	<input type="text" value="1"/>	Credit Amount :	<input type="text" value="100.00"/>

Card | Change Pin | Cheque | Cost Rate | Denomination | Instrument | Inventory | Pin Validation | Service Charge | Signature | Travellers Cheque

**Field Description**

Field Name	Description
<b>Last User</b>	[Display] This field displays the user ID of the user who has last maintained the record.
<b>Last Checker</b>	[Display] This field displays the user ID of the user who has last authorised the record.

Field Name	Description
<b>Total Txns</b>	[Display] This field displays the count of the total transactions of the batch.
<b>Checked Txns</b>	[Display] This field displays the count of the authorised transactions of the batch.
<b>Debit Txns</b>	[Display] This field displays the count of the debit transactions of the batch.
<b>Debit Amount</b>	[Display] This field displays the total debit amount of the batch.
<b>Credit Txns</b>	[Display] This field displays the count of the credit transactions of the batch.
<b>Credit Amount</b>	[Display] This field displays the total credit amount of the batch.

### Limit Check Results

This tab is for future use.

#### To reopen existing batch

1. Select the **Reopen Existing Batch** option from the **Operation** drop-down list.
2. The system displays the **Vouchers** screen tab.
3. The system displays the existing batch details.

#### To modify a voucher entry

1. Select the **Reopen Existing Batch** option from the **Operation** drop-down list.
2. Select the **Modify Voucher** option in **Vouchers** tab.
3. Double-click on the appropriate voucher record you want to modify.
4. The system displays the **Voucher Details** tab.
5. Modify the relevant information and click the **Save** button.
6. The system displays the message "Record modified". Click the **Ok** button.

**Note:** The user can add new batches in the **Vouchers** tab using the **Modify** option.

**To delete a voucher entry**

1. Select the **Reopen Existing Batch** option from the **Operation** drop-down list.
2. Select the **Delete Voucher** option in **Vouchers** tab.
3. Double-click on the appropriate voucher record you want to delete.
4. The system displays the **Voucher Details** tab.
5. Click the **Delete** button.
6. The system displays the message "Record deleted". Click the **Ok** button.

**To undo a deleted voucher entry**

1. Select the **Reopen Existing Batch** option from the **Operation** drop-down list.
2. Select the **Undelete Voucher** option in **Vouchers** tab.
3. Double-click on the appropriate deleted record you want to undelete.
4. The system displays the **Voucher Details** tab.
5. Click the **UnDelete** button.
6. The system displays the message "Record Undeleted". Click the **Ok** button.

**Note:** The system displays the warning message if no transactions are available in the close batch.

## 4. Transfer

## 4.1. 1094 - GL To GL Funds Transfer Request

Using this option the funds can be transferred from one GL account to another. The value date for debit or credit can be set as either the current date or a future date.

### Definition Prerequisites

Not Applicable

### Modes Available

Not Applicable

### To transfer fund to GL account

1. Type the fast path **1094** and click **Go** or navigate through the menus to **Transaction Processing > GL Transactions > Transfer > GL To GL Funds Transfer Request**.
2. The system displays the **GL To GL Funds Transfer Request** screen.

### GL To GL Funds Transfer Request

### Field Description

Field Name	Description
------------	-------------

<b>GL Account Details</b>	
---------------------------	--



Field Name	Description
<b>Account Ccy</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the currency assigned to the product under which the account is opened from the drop-down list.</p> <p>All the entries posted in the account are in the account currency. The exchange rate values must be defined and downloaded.</p> <p>For example, if the currency assigned to a CASA product is Yen, the account opened under that product has Yen as its account currency, by default.</p>
<b>Account Number</b>	<p>[Mandatory, Pick List]</p> <p>Select the GL account number to which you want to transfer funds from the pick list.</p> <p>The GL account description will be displayed in the adjacent field.</p>
<b>Amount</b>	<p>[Mandatory, Numeric, 13, Two]</p> <p>Type the amount to be transferred.</p> <p>The amount will be calculated in the account currency. The system posts the entries to the accounts in the account currency. If the currency assigned to a CASA product is Yen, the account opened under that product has Yen as its account currency.</p>
<b>Ccy Rate</b>	<p>[Display]</p> <p>This field displays the rate at which the account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level.</p> <p>If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>
<b>Charges (Lcy)</b>	<p>[Display]</p> <p>This field displays the charges in the local currency.</p>
<b>Net Amount</b>	<p>[Display]</p> <p>This field displays the total account amount including the charges.</p>
<b>Voucher No</b>	<p>[Optional, Numeric, 12]</p> <p>Type the instrument number used for fund transfer.</p>
<b>Voucher Date</b>	<p>[Mandatory, dd/mm/yyyy]</p> <p>Type the instrument date.</p>
<b>User Reference No</b>	<p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number assigned to identify the transaction.</p>

<b>Field Name</b>	<b>Description</b>
<b>Value Date</b>	[Mandatory, dd/mm/yyyy] Type the value date.
<b>Narrative</b>	[Mandatory, Alphanumeric, 40] Type the narration for the fund transfer. By default, the system displays the narration, based on the transaction. The user can change the narration, if required.
<b>GL Account Details</b>	
<b>Txn Ccy</b>	[Mandatory, Drop-Down] Select the currency assigned to the product under which the account is opened from the drop-down list. All the entries posted in the account are in the account currency. The exchange rate values must be defined and downloaded. For example, if the currency assigned to a CASA product is Yen, the account opened under that product has Yen as its account currency, by default.
<b>Account Number</b>	[Mandatory, Pick List] Select the GL account number to which you want to transfer funds from the pick list. The GL account description will be displayed in the adjacent field.
<b>Amount</b>	[Display] This field displays the amount being transferred. The From GL account amount and the To GL account amount is same. The amount will be calculated in the account currency. The system posts the entries to the accounts in the account currency. If the currency assigned to a CASA product is Yen, the account opened under that product has Yen as its account currency.
<b>Ccy Rate</b>	[Display] This field displays the rate at which the account currency is converted to the local currency of the bank. The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable. If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.
<b>Voucher No</b>	[Display] This field displays the instrument number used for fund transfer.
<b>Voucher Date</b>	[Display] This field displays the instrument date.

Field Name	Description
<b>User Reference No</b>	[Optional, Alphanumeric, 40] Type the user reference number assigned to identify the transaction.  This field is enabled or disabled depending on the profit booking being enabled or disabled for the particular transaction.
<b>Value Date</b>	[Mandatory, dd/mm/yyyy] Type the value date.
<b>Narrative</b>	[Mandatory, Alphanumeric, 40] Type the narration for the fund transfer.  By default, the system displays the narration, based on the transaction. The user can change the narration, if required.

3. Select the account currency from the drop-down list.
4. Select the account numbers between which the transfer is to be made from the pick lists.
5. Enter the amount to be transferred, voucher number, and other account details.

### GL To GL Funds Transfer Request

The screenshot shows the 'GL To GL Funds Transfer Request' application window. It contains two tabs for 'GL Account Details'.

**Top Tab:**

- Account Ccy: USD
- Account Number: 250080002
- TEST LIABILITY GL
- Amount: 12.00
- Ccy Rate: 45.00000
- Charges (Lcy): 0.00
- Net Amount: 12.00
- Voucher No: 1
- Voucher Date: 31/12/2007
- User Reference No: 15546
- Value Date: 31/12/2007
- Narrative: GL TO GL Value Dated Funds Transfer

**Bottom Tab:**

- Txn Ccy: INR
- Account Number: 110001003
- MIS TESTING GL
- Amount: 547.20
- Ccy Rate: 1.00000
- Voucher No: 1
- Voucher Date: 31/12/2007
- User Reference No: 15546
- Value Date: 31/12/2007
- Narrative: GL TO GL Value Dated Funds Transfer

At the bottom left, there is a section for 'Other Transactions' with a sub-section for 'Service Charge Details'. At the bottom right, there are 'Ok' and 'Cancel' buttons.

## 4.2. GLM04 - GL Transactions and Movements Inquiry

Using this option you can inquire about the transactions/movements posted/recorded by a particular branch in a specific currency during a particular period.

The GL inquiry can be made either based on date range or date range and amount range together.

If the inquiry is based on date range alone, then the From Amount field will be defaulted to 0 and the To Amount will be defaulted to maximum allowable value.

In case you input the value in the From Amount field only, the value in the To Amount field will be populated to maximum allowable value.

### Definition Prerequisites

- BAM97 - Currency Codes Cross Reference
- BAM99 - GL Codes Cross Ref Maintenance
- BA436 - Line of Business (LOB) – Branch Cross Reference

### Modes Available

Not Applicable

### To maintain GL transactions and movements

1. Type the fast path **GLM04** and click **Go** or navigate through the menus to **Transaction Processing > GL Transactions > Inquiries > GL Transactions and Movements Inquiry**.
2. The system displays the **GL Transactions and Movements Inquiry** screen.

GL Transactions and Movements Inquiry

Field Description

Field Name	Description
<b>GL Details</b>	
<b>GL Account No</b>	[Mandatory, Numeric, Nine] Type the GL account number.
<b>Name</b>	[Display] This field displays the name of the GL account.
<b>Branch</b>	[Mandatory, Editable/Pick List] This field displays the branch code with which the user has logged in.
<b>LOB</b>	[Optional, Pick List] Select the appropriate line of business code from the pick list. The pick list displays all the LOB centers linked to the selected branch.
<b>Currency</b>	[Mandatory, Drop-Down] Select the currency code of the GL account for which the inquiry is to be done from the drop-down list. The default value is INR.

## GLM04 - GL Transactions and Movements Inquiry

Field Name	Description
<b>Inquiry Type</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the type of inquiry from the drop-down list. The default value is Transactions.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Transactions</li> <li>• Movements</li> <li>• Reconciliation</li> </ul>
<b>From Date</b>	<p>[Mandatory, Editable/Pick List, dd/mm/yyyy]</p> <p>This field displays the previous Host posting date.</p> <p>Select the date from which you want to perform the inquiry from the pick list.</p>
<b>To Date</b>	<p>[Mandatory, Editable/Pick List, dd/mm/yyyy]</p> <p>This field displays the Host posting date.</p> <p>Select the date up to which you want to perform the inquiry from the pick list.</p>
<b>From Amount</b>	<p>[Optional, Numeric, 21, Two]</p> <p>Type the start range of amount from which the transaction inquiry has to be triggered. By default, it displays 0.00.</p>
<b>To Amount</b>	<p>[Optional, Numeric, 21, Two]</p> <p>Type the end range of amount from which the transaction inquiry has to be triggered.</p> <p>This value should be greater than or equal to the value in the <b>From Amount</b> field.</p> <p>By default, it displays 9,99,99,99,99,99,99,99,99,99.99.</p>
<b>GL Balance Details</b>	
<b>Opening Balance(LCY)</b>	<p>[Display]</p> <p>This field displays the opening balance amount in the local currency of the bank.</p>
<b>Opening Balance(FCY)</b>	<p>[Display]</p> <p>This field displays the opening balance amount in the respective currency of the GL.</p>
<b>Closing Balance(LCY)</b>	<p>[Display]</p> <p>This field displays the closing balance amount in local currency of the bank.</p>
<b>Closing Balance(FCY)</b>	<p>[Display]</p> <p>This field displays the closing balance amount in the respective currency of the GL.</p>

## GLM04 - GL Transactions and Movements Inquiry

3. Enter the GL account number and press the **<Tab>** or **<Enter>** key.
4. Select the branch, currency and inquiry type from the drop-down list.
5. Enter the from date and to date from the pick list.

### GL Transactions and Movements Inquiry

The screenshot shows the 'GL Transactions and Movements Inquiry' application window. It contains several sections for data entry and display:

- GL Details:** Includes fields for GL Account No (171300001), Name (Debit Settlement Bridge for Loans), Branch (240 SANDOZ - MUMBAI), Currency (INR), Inquiry Type (Transactions), From Date (02/01/2017), and To Date (31/01/2017). It also shows From Amount (0.00) and To Amount (99,99,99,99,99,99,9).
- GL Balance Details:** Shows Opening and Closing Balances in both Local Currency (LCY) and Foreign Currency (FCY), all set to 0.00.
- Transactions/Movements:** A table with columns: Txn Date, Posting Date, Value Date, Description, Dr-Cr, Amount(LCY), Amount(FCY), and Instrument No. The table is currently empty.
- Footer:** A navigation bar with buttons for UDF, OK, Close, and Clear. Above the buttons are labels for various transaction types: Card, Change Pin, Cheque, Cost Rate, Denomination, Instrument, Inventory, Pin Validation, Service Charge, Signature, and Travellers Cheque.

6. Click the **Ok** button. The system displays the transaction, reconciliation or movement details depending on the **Inquiry Type** selected.

## Transactions

This screen is displayed only if the user selects Transaction as the Inquiry Type.

## Field Description

Column Name	Description
-------------	-------------

### Transactions/Movements

- |                     |  |
|---------------------|--|
| <b>Txn Date</b>     | [Display]<br>This field displays the transaction date of the GL transaction.                         |
| <b>Posting Date</b> | [Display]<br>This column displays the posting date of the GL transaction.                            |
| <b>Value Date</b>   | [Display]<br>This column displays the value date of the GL transaction.                              |
| <b>Description</b>  | [Display]<br>This column displays the description of the transaction entered when posting.           |
| <b>Dr-Cr</b>        | [Display]<br>This column displays the type of transaction whether it is a debit or credit to the GL. |



## GLM04 - GL Transactions and Movements Inquiry

<b>Column Name</b>	<b>Description</b>
<b>Amount (LCY)</b>	[Display] This column displays the transaction amount in the local currency.
<b>Amount FCY</b>	[Display] This column displays the FCY amount for transactions done in FCY. For transactions done in LCY, this column displays LCY amount.
<b>Instrument No</b>	[Display] This column displays the instrument number.
<b>Account No \ Product Code</b>	[Display] This column displays the account number of the customer for whom the GL transaction is inquired. Or The code of the product in which the customer account is opened.
<b>Maker Id</b>	[Display] This column displays the maker ID.
<b>Checker Id</b>	[Display] This column displays the checker ID.
<b>Transaction Display</b>	[Link] Click the <b>Click to Display</b> link to view the <b>Transaction Display</b> screen.

## Reconciliation

This screen is displayed only if the user selects **Reconciliation** as the **Inquiry Type**.

**Note:** This screen is displayed only for unreconciled or partially reconciled inquiry type and will not be displayed for complete reconciliation.

## Field Description

Column Name	Description
-------------	-------------

### Transactions/Movements

<b>Txn Date</b>	[Display] This field displays the transaction date of the GL transaction.
<b>Posting Date</b>	[Display] This column displays the posting date of the GL transaction.
<b>Value Date</b>	[Display] This column displays the value date of the GL transaction.
<b>Description</b>	[Display] This column displays the description of the transaction entered when posting.

## GLM04 - GL Transactions and Movements Inquiry

Column Name	Description
<b>Dr-Cr</b>	[Display] This column displays the type of transaction whether it is a debit or credit to the GL.
<b>Amount (LCY)</b>	[Display] This column displays the transaction amount in the local currency.
<b>Amt To Recon</b>	[Display] This column displays the amount to be reconciled.
<b>Instrument No</b>	[Display] This column displays the instrument number.
<b>Account No \ Product Code</b>	[Display] This column displays the account number of the customer for whom the GL transaction is inquired. Or The code of the product in which the customer account is opened.
<b>Maker Id</b>	[Display] This column displays the maker ID.
<b>Checker Id</b>	[Display] This column displays the checker ID.
<b>Transaction Display</b>	[Link] Click the <b>Click to Display link</b> to view the <b>Transaction Display</b> screen. link to view the <b>Transaction Display</b> screen.

7. Click the **Export To Excel** link to fetch the data to an excel sheet.
8. Click the **Click to Display** to view the **Transaction Display** screen.

### Transaction Display

Transaction Display\*

Reference Txn No :

Posting Date	Value Date	Account Branch	Account No	Account Title	Related Account	Dr/Cr	Amount(LCY)	Account Amount
--------------	------------	----------------	------------	---------------	-----------------	-------	-------------	----------------

0 /0

OK

**Movements**

**GL Transactions and Movements Inquiry\***

**GL Details**  
 GL Account No : 221000002 Name : Retained Earnings  
 Branch : 240 SANDOZ - MUMBAI LOB :  
 Currency : INR Inquiry Type : Movements From Date : 02/01/2017 To Date : 31/01/2017  
 From Amount : 0.00 To Amount : 99,99,99,99,99,99,99

**GL Balance Details**  
 Opening Balance (LCY) : 0.00 Opening Balance (FCY) : 0.00  
 Closing Balance (LCY) : 0.00 Closing Balance (FCY) : 0.00

**Transactions/Movements**

Movement Date	Opening Balance	Debits	Credits	Closing Balance
31/01/2017	-3,06,39,452.00	0.00	0.00	-3,06,39,452.00
02/01/2017	-2,95,40,000.00	61,00,000.00	50,00,548.00	-3,06,39,452.00

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

**Field Description**

**Column Name Description**

**Transactions/Movements**

- Movement Date** [Display]  
This column displays the date of debit/credit movements.
- Opening Balance** [Display]  
This column displays the opening balance of the GL account as on that date.
- Debits** [Display]  
This column displays the total amount of debits on that day.
- Credits** [Display]  
This column displays the total amount of credits on that day.
- Closing Balance** [Display]  
This column displays the closing balance of the GL account as on that date.

9. Click the **Close** button.

### 4.3. 1321 - Close Out Balance Inquiry

Using this option, you can pay off the balance available in the CASA account at the time of its closure.

The CASA account that is being closed should not have any un-cleared funds or amount on hold nor should it be connected to any loan account for payment of installments. The closure of an account should first get reflected in the host database, after which the close out withdrawal activity will be allowed. On successful completion of the transaction, the available balance of the customer's CASA will be set to zero and the passbook gets printed.

#### Definition Prerequisites

- CH001 - Account Closing Balance Information
- IVM02 - Supplier Codes
- IVM03 - Inventory Branch Cross Reference
- IVM04 - Stock Branch Cross Reference
  - IV001 - Stock Transactions
- BAM09 - Issuer Maintenance
- STM54 - Routing Branch Maintenance
- Existence of account number for the Funds transfer

#### Modes Available

Not Applicable

#### To repay balance in the account at the time of CASA closure

1. Type the fast path **1321** and click **Go** or navigate through the menus to **Transaction Processing > Account Transactions > CASA Account Transactions > Transfer > Close Out Withdrawal By Transfer To GL**.
2. The system displays the **Close Out Balance Inquiry** screen.

## Close Out Balance Inquiry

### Field Description

Field Name	Description
<b>Account No</b>	<p>[Mandatory, Numeric, 14]</p> <p>Type the account number.</p> <p>The adjacent field displays the name of the account holder.</p> <p>This should be an account number on which a <b>Marking CASA for Closure</b> transaction has already been done.</p>
<b>Account Ccy</b>	<p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the account is opened. It is defaulted from the account details maintained.</p> <p>All the entries are posted in the account in the account currency based on the exchange rate set up for the transaction. The exchange rate values must be defined and downloaded.</p> <p>For example, if the currency assigned to a CASA product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.</p>

Field Name	Description
<b>Withdrawal Mode</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the mode in which the close out withdrawal will be done from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Funds Transfer</li> <li>• Transfer to GL Account</li> <li>• Withdrawal by BC</li> <li>• Withdrawal by Cash</li> </ul>
<b>Account Amt</b>	<p>[Display]</p> <p>This field displays the balance amount in the account at the time of closure.</p>

3. Enter the account number and press the <Tab> or <Enter> key.
4. Select the withdrawal mode from the drop-down list.

### Close Out Balance Inquiry

5. Click the **Ok** button.
6. The system displays the message "Do you want to continue?". Click the **Ok** button.
7. The system displays the **Close Out Withdrawal** transaction screen depending on the **Withdrawal Mode** selected in the **Close Out Balance Inquiry** screen.



## Close Out Withdrawal By Funds Transfer

### Field Description

Field Name	Description
<b>From Acct No</b>	<p>[Display]</p> <p>This field displays the account number that is being closed. The name of the CASA account holder is populated adjacent to the account number.</p> <p>The close out withdrawal settlement will be made for this account.</p>
<b>From Acct Ccy</b>	<p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the account is opened.</p> <p>All the entries are posted in the account in the account currency. The exchange rate values must be defined and downloaded.</p>
<b>To Acct No</b>	<p>[Mandatory, Numeric, 14]</p> <p>Type the account number to which the funds will be transferred.</p>
<b>To Acct Ccy</b>	<p>[Display]</p> <p>This field displays the currency assigned to the product at the product level, under which the account is opened.</p> <p>All the entries are posted in the account in the account currency. The exchange rate values must be defined and downloaded.</p>

Field Name	Description
<b>From Ccy Rate</b>	<p>[Display]</p> <p>This field displays the rate at which the account currency is converted to the local currency of the bank. The exchange rate values are defined and downloaded.</p> <p>The teller's right to change the account currency rate is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>
<b>To Ccy Rate</b>	<p>[Display]</p> <p>This field displays the rate at which the account currency is converted to the local currency of the bank. The exchange rate values are defined and downloaded.</p> <p>The teller's right to change the account currency rate is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>
<b>From Amount</b>	<p>[Display]</p> <p>This field displays the transaction amount. This is the amount that will be debited from the provider account.</p> <p>The amount is entered in the From Account currency for transferring funds. The transferred cash amount is converted into the account currency, to facilitate the bank to make relevant entries in their respective accounts.</p> <p>The To Amount will be calculated by the system, when you enter the From Amount.</p>
<b>To Amount</b>	<p>[Display]</p> <p>This field displays the transaction amount based on the value entered in the From Amount field. This is the amount that will be credited to the beneficiary account.</p> <p>The amount is entered in the To Account currency for transferring funds. The transferred cash amount is converted into the account currency, to facilitate the bank to make relevant entries in their respective accounts.</p> <p>You can change the value in this field. The system calculates the From Amount.</p>
<b>User Reference No</b>	<p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number assigned to identify the transaction.</p>

Field Name	Description
<b>Narrative</b>	[Mandatory, Alphanumeric, 120] Type the narration. This field displays the default narration, based on the transaction. The user can change the narration if required.

### Close Out Withdrawal By Transfer to GL

### Field Description

Field Name	Description
<b>Account No</b>	[Display] This field displays the account number that is being closed. The name of the CASA account holder is populated adjacent to the account number. The close out withdrawal settlement will be made for this account.
<b>Account Ccy</b>	[Display] This field displays the currency assigned to the product at the product level, under which the account is opened. All the entries are posted in the account in the account currency. The exchange rate values must be defined and downloaded.

Field Name	Description
<b>Txn Ccy</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the currency of the cheque from the drop-down list.</p> <p>This field, by default, displays the account currency as the transaction currency.</p> <p>While posting the transaction entries to the account, the transaction currency is converted into the account currency and for posting the GL entries it is converted into the local currency of the bank.</p>
<b>Acct Ccy Rate</b>	<p>[Display]</p> <p>This field displays the rate at which the account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>
<b>Txn Ccy Rate</b>	<p>[Display]</p> <p>This field displays the rate at which the transaction currency is converted to the local currency of the bank.</p> <p>The teller's right to change the transaction currency rate within range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the transaction currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>
<b>GL Acct No</b>	<p>[Mandatory, Pick List]</p> <p>Select the GL account number to which the close out funds will be transferred from the pick list.</p> <p>The description of the GL account is populated adjacent to the GL account number.</p>
<b>Account Amt</b>	<p>[Display]</p> <p>This field displays the net balance of the CASA at the time of closure.</p> <p>This amount is calculated in the CASA account currency.</p>
<b>Txn Amount</b>	<p>[Display]</p> <p>This field displays the close out amount to be paid, in the transaction currency.</p> <p>The close out withdrawal amount is calculated in the account currency, to facilitate the bank to make relevant entries in their respective accounts. The amount is converted into the transaction currency for the payout of the close out withdrawal amount.</p>

Field Name	Description
<b>Reference No</b>	[Optional, Numeric, Nine] Type the appropriate reference number of the transaction.
<b>User Reference No</b>	[Optional, Alphanumeric, 40] Type the user reference number assigned to identify the transaction.
<b>Narrative</b>	[Mandatory, Alphanumeric, 120] Type the narration. This field displays the default narration, based on the transaction. The user can change the narration if required.

### Close Out Withdrawal By BC

The screenshot shows a web-based form titled "Close Out Withdrawal By BC\*". The form includes the following fields and values:

- Account No : 000000025031
- Account Ccy : INR
- Bank Code : DANAMON
- Txn Ccy : INR
- Acct Ccy Rate : 1.00000
- Txn Ccy Rate : 1.00000
- Acct Amount : 10,267.33
- Charges (Lcy) : 0.00
- Cheque Amount : 100.00
- Cheque Date : 10/04/2008
- Serial No :
- Micr No : 86696
- Routing No : 0259999
- Beneficiary Name : Tom Smith
- Passport / IC No : 8979
- Beneficiary Addr : Redwoods, California
- User Reference No : 8
- Narrative : Closeout Withdrawal By BC.

At the bottom of the window, there is a navigation bar with buttons for "LDF", "OK", "Close", and "Clear".

### Field Description

Field Name	Description
<b>Account No</b>	[Display] This field displays the account number defaulted from the <b>Close Out Balance Inquiry</b> option.

Field Name	Description
<b>Account Ccy</b>	<p>[Display]</p> <p>This field displays the currency of the account that is being closed.</p>
<b>Bank Code</b>	<p>[Display]</p> <p>This field displays the bank on whom the BC is drawn. The list of banks on whom BCs can be issued are maintained in the <b>Issuer Maintenance</b> option and downloaded to the branch. Normally, banks issue BCs of their own bank.</p>
<b>Txn Ccy</b>	<p>[Mandatory, Pick List]</p> <p>Select the currency of the cheque from the pick list.</p> <p>This field, by default, displays the account currency as the transaction currency.</p> <p>While posting the transaction entries to the account, the transaction currency is converted into the account currency and for posting the GL entries it is converted into the local currency of the bank.</p>
<b>Acct Ccy Rate</b>	<p>[Display]</p> <p>This field displays the rate at which the account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>
<b>Txn Ccy Rate</b>	<p>[Display]</p> <p>This field displays the rate at which the transaction currency is converted to the local currency of the bank. The exchange rate values are defined and downloaded.</p> <p>The teller's right to change the transaction currency rate is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the transaction currency and the local currency are the same, the field takes a default value as 1, which cannot be modified.</p>
<b>Acct Amt</b>	<p>[Display]</p> <p>This field displays the balance amount in the account at the time of closure. This amount will be in the account currency.</p>

Field Name	Description
<b>Charges (Lcy)</b>	<p>[Display]</p> <p>This field displays the charges levied by the bank on whom the BC is drawn.</p> <p>The charges will be denominated in the local currency.</p> <p>This field displays the charges that will be levied on the account for cash withdrawal.</p>
<b>Cheque Amount</b>	<p>[Display]</p> <p>This field displays the amount of BC that will be issued to the beneficiary. This amount is in the currency of the transaction and includes the charges as well as the BC amount.</p>
<b>Cheque Date</b>	<p>[Mandatory, dd/mm/yyyy]</p> <p>Type the cheque date.</p> <p>This field, by default displays the posting date as cheque date, on which the BC is issued.</p>
<b>Serial No</b>	<p>[Display]</p> <p>This field displays the serial number.</p> <p>For a remittance instrument such as a BC or a DD, at the time of issue, the system generates a serial number comprising the branch code and a running serial number.</p> <p>The serial number for each instrument type is maintained separately and on reversal of an instrument issue, the instrument serial number will not be reused for the next instrument issue.</p> <p>When an instrument comes for clearing, it may be referred by the MICR number, which needs to be maintained for each instrument, if it is expected to come through an inward clearing batch. If an instrument is liquidated by the teller, the instrument serial number is sufficient, as this is the number by which <b>FLEXCUBE Retail</b> tracks the instrument uniquely.</p>
<b>Micr No</b>	<p>[Display]</p> <p>This field displays the MICR number.</p> <p>For every remittance instrument, it is necessary to maintain the MICR number that will be printed on the instrument, if the instrument is expected to come for clearing through inward clearing.</p> <p>A cross-reference is maintained with the system generated serial number, so that the instrument can be tracked by the system, whether it is liquidated or enquired upon by the MICR number or the serial number.</p>

Field Name	Description
<b>Routing No</b>	<p>[Optional, Numeric, Nine]</p> <p>Type the routing number against which the cheque has been drawn.</p> <p>The routing number is a combination of the bank code and the branch code.</p> <p>The combination can be obtained from the <b>Routing Branch Maintenance (Fast Path: STM54)</b> option.</p> <p><i>Routing Number = Sector Code / Bank Code + Branch Code</i></p> <p>For a deposited cheque, this routing number is used by the system to determine the float days and thus the value date of the instrument.</p> <p>For an inward clearing cheque, this routing number should belong to the bank. The order, in which the codes in the routing number are to be entered, is determined by the set up using the <b>Settlement Bank Parameters (Fast Path: STM59)</b> option.</p>
<b>Beneficiary Name</b>	<p>[Mandatory, Alphanumeric, 40]</p> <p>Type the name of the beneficiary for the BC.</p>
<b>Passport / IC No</b>	<p>[Mandatory, Alphanumeric, 14]</p> <p>Type the passport or IC number. This is an identification collected from the beneficiary of the BC at the time of liquidation.</p>
<b>Beneficiary Addr</b>	<p>[Mandatory, Alphanumeric, 40]</p> <p>Type the contact address of the beneficiary. This is normally needed for record purposes and provided as an additional information.</p>
<b>User reference No</b>	<p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number assigned to identify the transaction.</p>
<b>Narrative</b>	<p>[Mandatory, Alphanumeric, 120]</p> <p>Type the narration.</p> <p>This field displays the default narration, based on the transaction. The user can change the narration if required.</p>



## Close Out Withdrawal By Cash

**Close Out Withdrawal By Cash\***

Account No : 00000002394 RIAZ/AKHTAR

Account Ccy : INR Txn Ccy : INR

Acct Ccy Rate : 1.00000 Txn Ccy Rate : 1.00000

Account Amt : 200,208.73

Txn Amount : 200,208.73

User Reference No : 2

Narrative : Closeout Withdrawal By Cash

Other Transactions

UDF Details

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UCF OK Close Clear

### Field Description

Field Name	Description
<b>Account No</b>	[Display] This field displays the account number that is being closed. The close out withdrawal settlement will be made for this account.
<b>Account Ccy</b>	[Display] This field displays the currency assigned to the product at the product level, under which the account is opened. All the entries are posted in the account in the account currency. The exchange rate values are defined and downloaded. For example, if the currency assigned to a CASA product is USD (US Dollar), the account opened under that product has USD as its account currency, by default.

Field Name	Description
<b>Txn Ccy</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the currency of the cheque from the drop-down list.</p> <p>This field, by default, displays the account currency as the transaction currency.</p> <p>While posting the transaction entries to the account, the transaction currency is converted into the account currency and for posting the GL entries it is converted into the local currency of the bank.</p>
<b>Acct Ccy Rate</b>	<p>[Display]</p> <p>This field displays the rate at which the account currency is converted to the local currency of the bank.</p> <p>The teller's right to change the account currency rate within a range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the account currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>
<b>Txn Ccy Rate</b>	<p>[Display]</p> <p>This field displays the rate at which the transaction currency is converted to the local currency of the bank.</p> <p>The teller's right to change the transaction currency rate within range is configurable at the bank level. If such rights are not assigned to the teller, this field becomes non-editable.</p> <p>If the transaction currency and the local currency are same, the field takes the default value as 1, which cannot be modified.</p>
<b>Account Amt</b>	<p>[Display]</p> <p>This field displays the balance in the account at the time of account closure in the account currency.</p> <p>The account balance amount is calculated in the account currency, to facilitate the bank to make relevant entries in their respective accounts.</p>
<b>Txn Amount</b>	<p>[Display]</p> <p>This field displays the close out amount to be paid, in the transaction currency.</p> <p>The close out withdrawal amount is calculated in the account currency, to facilitate the bank to make relevant entries in their respective accounts. The amount is converted into the transaction currency for the payout of the close out withdrawal amount.</p>
<b>User Reference No</b>	<p>[Optional, Alphanumeric, 40]</p> <p>Type the user reference number assigned to identify the transaction.</p>

Field Name	Description
<b>Narrative</b>	<p data-bbox="524 268 902 296">[Mandatory, Alphanumeric, 120]</p> <p data-bbox="524 310 748 338">Type the narration.</p> <p data-bbox="524 352 1289 380">This field displays the default narration, based on the transaction.</p> <p data-bbox="524 386 1062 413">The user can change the narration if required.</p> <ol style="list-style-type: none"> <li data-bbox="269 449 548 476">8. Click the <b>Ok</b> button.</li> <li data-bbox="269 491 1325 552">9. The system displays the message "Authorisation required. Do you want to continue?". Click the <b>OK</b> button.</li> <li data-bbox="253 567 976 594">10. The system displays the <b>Authorization Reason</b> screen.</li> <li data-bbox="253 609 987 636">11. Enter the relevant information and click the <b>Grant</b> button.</li> <li data-bbox="253 651 1375 753">12. The system displays the transaction sequence number. The transaction number is system generated that uniquely identifies each transaction performed by a teller and can be used for tracking the transaction. Click the <b>OK</b> button.</li> <li data-bbox="253 768 1018 795">13. The system displays the serial number. Click the <b>Ok</b> button.</li> </ol>

**Note:** For more information on **Authorization**, refer to the *FLEXCUBE Introduction User Manual*.

## 4.4. 6312 - ODC - Against GL Account

Using this option you can perform outward direct credit against GL. The option can also be used for reversing the outward direct credit entry already made by selecting reclaim/refund in the transaction type.

Details like GL currency, GL account number, beneficiary particulars, advice type etc. have to be provided.

### Definition Prerequisites

- BAM09 - Issuer Maintenance

### Modes Available

Not Applicable

### To perform ODC against GL account

1. Type the fast path **6312** and click **Go** or navigate through the menus to **Transaction Processing > GL Transactions > Remittance > ODC - Against GL Account**.
2. The system displays the **ODC - Against GL Account** screen.

### ODC - Against GL Account

The screenshot displays the 'ODC - Against GL Account' screen with the following fields and options:

- Transaction Type: [Dropdown]
- Bank Code: [Dropdown]
- GL Ccy: [Dropdown]
- Remit Ccy: [Dropdown]
- GL Acct No: [Text]
- Remit Ccy Rate: [Text]
- Acct Ccy Rate: [Text]
- Benef ID: [Dropdown]
- Charges Option: [Dropdown]
- Advice Type: [Dropdown]
- Remittance Amt: [Text]
- Charges (Lcy): [Text]
- Total Amount: [Text]
- Remittance Date: 31/12/2007 [Calendar]
- Benef Account: [Text]
- Cust Name: [Text]
- Routing No: [Text]
- Agent Bank: [Text]
- Passport / IC No: [Text]
- Beneficiary Name: [Text]
- Credit Bank: [Text]
- Beneficiary Addr: [Text]
- Addr: [Text]
- Instructions: [Text]
- User Reference No.: [Text]

At the bottom of the screen, there is a navigation bar with the following tabs: Card, Change Pin, Cheque, Cost Rate, Denomination, Instrument, Inventory, Pin Validation, Service Charge, Signature, Travellers Cheque. Below the tabs are four buttons: UDF, OK, Close, and Clear.

**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Transaction Type</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the transaction type from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Regular Credit: Select this option to perform a regular outward direct credit</li> <li>• Reclaim/Refund: Select this option to reverse an outward direct credit entry</li> </ul>
<b>Bank Code</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the bank code issuing the ODC from the drop-down list.</p>
<b>GL Ccy</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the currency of the GL against which ODC will be issued from the drop-down list.</p>
<b>Remit Ccy</b>	<p>[Mandatory, Pick List]</p> <p>Select the currency in which remittance will be made from the pick list.</p>
<b>GL Acct No</b>	<p>[Mandatory, Pick List]</p> <p>Select the GL account against which ODC will be made from the pick list.</p>
<b>Acct Ccy Rate</b>	<p>[Display]</p> <p>This field displays the account currency rate for converting the transaction amount in the local currency of the bank into the account amount.</p>
<b>Remit Ccy Rate</b>	<p>[Display]</p> <p>This field displays the remit currency rate for converting the remittance amount into the local currency of the bank.</p>
<b>Benef ID</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the beneficiary ID from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Beneficiary Is Not A Bank: Select this option if the ODC is performed where the beneficiary is not a bank</li> <li>• Beneficiary Is A Bank: Select this option if the ODC is performed where the beneficiary is a bank</li> </ul>

Field Name	Description
<b>Charges Option</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the appropriate charges option from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Deduct From transferee: Select this option if you want to deduct the service charges from the transferant's account</li> <li>• Debit all charges from our a/c: Select this option if you want to debit all the charges involved in the ODC transaction to our account</li> <li>• Debit our charges from our a/c: Select this option if you want to debit only the charged levied by our bank in the ODC transaction to our account</li> </ul>
<b>Advice Type</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the appropriate advice type from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Cable: Select this option if you want to send the advice by cable</li> <li>• Telephone: Select this option if you are going to communicate the advice by telephone</li> <li>• Telex: Select this option if you want to send the advice by telex.</li> <li>• No advice required: Select this option if you do not want to send any advice</li> </ul>
<b>Remittance Amt</b>	<p>[Mandatory, Numeric, 13, Two]</p> <p>Type the amount to be remitted as ODC against the GL.</p>
<b>Charges (Lcy)</b>	<p>[Display]</p> <p>This field displays the charges to be levied on the remittance amount.</p>
<b>Total Amount</b>	<p>[Display]</p> <p>This field displays the total amount to be remitted.</p> <p>It is the total of remittance amount + charges.</p>
<b>Remittance Date</b>	<p>[Display]</p> <p>This field displays the remittance date.</p> <p>System date will be defaulted as bankers cheque date.</p>
<b>Benef Account</b>	<p>[Mandatory, Numeric, 14]</p> <p>Type the beneficiary account number.</p>
<b>Cust Name</b>	<p>[Mandatory, Alphanumeric, 40]</p> <p>Type the customer name.</p>

Field Name	Description
<b>Routing No</b>	[Mandatory, Numeric, Nine] Type the routing number. System by default displays the routing number. You can change it, if required.
<b>Agent Bank</b>	[Mandatory, Alphanumeric, 40] Type the agent bank involved in the ODC transaction. It can be intermediary bank.
<b>Passport/IC No</b>	[Optional, Alphanumeric, 14] Type the passport/IC number of the beneficiary.
<b>Beneficiary Name</b>	[Mandatory, Alphanumeric, 120] Type the beneficiary name if the beneficiary is not a bank.
<b>Beneficiary Addr</b>	[Mandatory, Alphanumeric, 120] Type the beneficiary address.
<b>Credit Bank</b>	[Optional, Alphanumeric, 12] Type the credit bank name if the beneficiary is a bank.
<b>Addr</b>	[Optional, Alphanumeric, 120] Type the credit bank address if the beneficiary.
<b>Instructions</b>	[Optional, Alphanumeric, 240] Type the special instructions required for the ODC transaction.
<b>User Reference No</b>	[Optional, Alphanumeric, 40] Type the user reference number.

3. Select the transaction type, bank code, and the GL currency from the drop-down list.
4. Select the remit currency and the GL account number from the pick list.
5. Select the beneficiary ID, charges option, and the advice type from the drop-down list.
6. Enter the remittance amount, beneficiary account number, customer name, routing number, agent name, and beneficiary name and address.

## ODC - Against GL Account

ODC - Against GL Account\*

Transaction Type: Regular Credit

Bank Code: DANAMON

GL Ccy: INR Remit Ccy: INR

GL Acct No: 110001003 MIS TESTING GL

Acct Ccy Rate: 1.00000 Remit Ccy Rate: 1.00000

Benef ID: Beneficiary Is A Bank Charges Option: Debit All Charges From Our A/C

Advice Type: No Advice Required Remittance Amt: 1.00

Charges (Lcy): 125.00 Total Amount: 126.00

Remittance Date: 20/03/2008 Benef Account: 000000010579

Cust Name: John Routing No:

Agent Bank: Passport / IC No:

Beneficiary Name: Credit Bank:

Beneficiary Addr: Addr:

Instructions:

User Reference No :

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation **Service Charge** Signature Travellers Cheque

UDF OK Close Clear

7. Click the **Ok** button.
8. The system displays the "Authorisation Required. Do You Want to continue?" Click the **OK** button.
9. The system displays the **Authorization Reason** screen.
10. Enter the relevant information and click the **Grant** button.
11. The system displays the transaction sequence number message box. The transaction sequence number is system generated that uniquely identifies each transaction performed by a teller and can be used for tracking the transaction. Click the **OK** button.

**Note:** For more information on Authorisation Transactions, refer to the *FLEXCUBE Introduction User Manual*.



## 4.5. GLM50 - Oracle GL Transactions Inquiry

Using this option you can inquire about the GL transaction details posted by a particular branch in a specific currency during a particular period.

You can also select a value for LOB since every GL transaction is tracked based on cost center (branch code + LOB combination). The GL inquiry can be made for the cost center, either on the date range or the date range and amount range together.

If the inquiry is based on date range alone, the **From Amount** field will be defaulted to 0 and the **To Amount** field will be defaulted to the maximum allowable value.

In case the user inputs the value in **From Amount** field only, the value in the **To Amount** field will be populated to maximum allowable value.

### Definition Prerequisites

- BA431 - LOB Master

### Modes Available

Not Applicable

### To inquire about GL transactions

1. Type the fast path **GLM50** and click **Go** or navigate through the menus to **Transaction Processing > GL Transactions > Inquiries > Oracle GL Transactions Inquiry**.
2. The system displays the **Oracle GL Transactions Inquiry** screen.

### Oracle GL Transactions Inquiry

The screenshot shows the Oracle GL Transactions Inquiry application window. The interface is divided into several sections:

- GL Details:** Includes input fields for 'GL Account No.', 'Name', 'Branch', 'LOB', and 'Currency'. There are also date pickers for 'From Date' (01/01/1800) and 'To Date' (01/01/1800), and amount fields for 'From Amount' (0.00) and 'To Amount' (999,999,999,999,9).
- GL Balance Details:** Contains four input fields for 'Opening Balance (LCY)', 'Opening Balance (FCY)', 'Closing Balance (LCY)', and 'Closing Balance (FCY)', all showing 0.00.
- Transactions:** A table with the following columns: 'Txn Date', 'Value Date', 'Description', 'Dr-Cr', 'Amount(LCY)', 'Amt to Recon', 'Instrument No', and 'Account No/Product Code'. The table is currently empty.
- Footer:** A row of buttons including 'UDF', 'OK', 'Close', and 'Clear'.

**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>GL Details</b>	
<b>GL Account No</b>	[Mandatory, Numeric, Nine] Type the GL account number for which the inquiry is required.
<b>Name</b>	[Display] This field displays the name of the GL account.
<b>Branch</b>	[Mandatory, Pick List] Select the branch code, for which the inquiry of transactions need to be done, from the pick list.
<b>LOB</b>	[Optional, Pick List] Select the appropriate line of business from the drop-down list. The drop-down list displays all the LoB's centers linked to the selected branch. Since every branch will have at least one default LOB, there will be minimum one value in the drop-down list.
<b>Currency</b>	[Mandatory, Drop-Down] Select the currency code of the GL, for which the inquiry is to be done, from the drop-down list.
<b>From Date</b>	[Mandatory, Pick List, dd/mm/yyyy] Select the date from which you want to perform the inquiry from the pick list.
<b>To Date</b>	[Mandatory, Pick List, dd/mm/yyyy] Select the date up to which you want to perform the inquiry from the drop-down list.
<b>From Amount</b>	[Mandatory, Numeric, 22, Two] Enter the from amount. It is the amount on the basis of which the inquiry is made.
<b>To Amount</b>	[Mandatory, Numeric, 22, Two] Enter the to amount. It is the amount on the basis of which the inquiry is made.
<b>GL Balance Details</b>	
<b>Opening Balance (LCY)</b>	[Display] This field displays the opening balance amount in the local currency of the bank.
<b>Opening Balance (FCY)</b>	[Display] This field displays the opening balance amount in the respective currency of the GL.

Field Name	Description
<b>Closing Balance (LCY)</b>	[Display] This field displays the closing balance amount in local currency of the bank.
<b>Closing Balance (FCY)</b>	[Display] This field displays the closing balance amount in the respective currency of the GL.

Column Name	Description
<b>Transactions</b>	
<b>Txn Date</b>	[Display] This column displays the transaction date / posting date of the GL transaction.
<b>Value Date</b>	[Display] This column displays the value date of the GL transaction.
<b>Description</b>	[Display] This column displays the description of the transaction entered when posting.
<b>Dr-Cr</b>	[Display] This column displays the type of transaction whether it is a debit transaction or credit transaction.
<b>Amount (Lcy)</b>	[Display] This column displays the transaction amount in the local currency.
<b>Amount to Recon</b>	[Display] This column displays the amount to be reconciled.
<b>Instrument No</b>	[Display] This column displays the instrument number.
<b>Account No/Product Code</b>	[Display] This column displays the account number of the customer for whom the GL transaction is inquired or the code of the product in which the customer account is opened.

3. Enter the GL account number and press the **<Tab>** or **<Enter>** key.
4. Select the branch and currency from the drop-down list.
5. Select the date range.
6. Click the **Ok** button.
7. The system displays the records matching the inquiry.

Oracle GL Transactions Inquiry

Oracle GL Transactions Inquiry\*

**GL Details**

GL Account No : 111010011 Name : BRANCH VAULT CASH GL

Branch : 840 WESTERNRO LOB : 3 Currency : INR

From Date : 01/01/2007 To Date : 30/01/2008 From Amount : 1,000.00 To Amount : 10,000,000.00

**GL Balance Details**

Opening Balance (LCY) : 0.00 Opening Balance (FCY) : 0.00

Closing Balance (LCY) : 0.00 Closing Balance (FCY) : 0.00

**Transactions**

Trxn Date	Value Date	Description	Dr-Cr	Amount(LCY)	Amt to Recon	Instrument No	Account No/Product Code
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin-bottom: 10px;">0 / 0</div>							

Card Change Pin Cheque Cost Rate Denomination Instrument Inventory Pin Validation Service Charge Signature Travellers Cheque

UDF OK Close Clear

8. Click the **Close** button.

## 5. GL Maintenance

### Defining Chart of Accounts

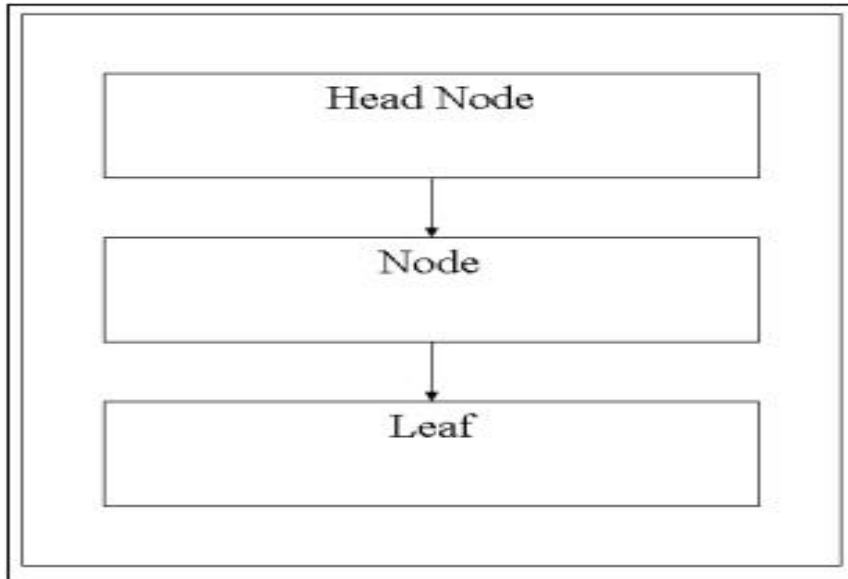
The general ledger (GL) module acts as a central repository for all the financial transactions performed in the system and maintains the balance and turnover of all the accounting entities. The balances thus maintained can be consolidated across various logical levels for informational and analytical reporting.

Multi-level structure for the banks chart of accounts can be defined using GL module of FLEXCUBE. Broad groups of accounts in the categories of assets, liabilities, income, expenses, etc., can be created and these groups can be further divided into several levels. The groups at each of these levels are referred to as GLs.

GL can be either:

- Head Node (Head of the GL Stream)
- Node (Intermediate consolidation point)
- Leaf

Any GL can either be a Leaf of the tree or it can be a consolidation point, in such a case, it called as a node. A node itself can be of two types. It can either be the head of a GL stream i.e. it is the top most level node and does not have any parent GL, or it can be an intermediate consolidation point. Such a node is a node, which has both children below it and a parent GL also.

**GL Structure**

The nodes of the GL structure will be consolidation points only and no direct operations will be possible on the node itself. Any direct operation like posting to a GL account or linking a customer account to a GL will be possible only for leaf GL's in the GL structure. Similarly all restrictions on any GL like the branch restrictions, currency restrictions etc. will be applicable only to the leaf.

The Category of the GL i.e. Asset, Liability, etc. will be specified for every head of any GL stream. All sub nodes/leaf GL's must have the same category as that of its parent node. Thus all intermediate nodes and leaves will inherit this property from the head of the stream.

The Chart of accounts is created at bank HO level and downloaded as required by the branches. This ensures that uniformity and consolidation at higher levels is possible. FLEXCUBE offers the feature of GL code to more than one branch at the same time.

GL accounts support multi-currency.

## 5.1. GLM17 - GL Parameter Definition

Using this option you can enter the parameters which will be used across the GL module functionality.

You can maintain the GL mask, GL purge days, real / contingent GL suspense accounts for local currency and foreign currency and the financial cycle details like consolidation and revaluation frequency using this option.

### Definition Prerequisites

Not Applicable

### Modes Available

Modify, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to **Standard Maintenance Procedures**.

### To modify the GL parameter definition

1. Type the fast path **GLM17** and click **Go** or navigate through the menus to **Global Definitions > GL > GL Parameter Definition**.
2. The system displays the **GL Parameter Definition** screen.

### GL Parameter Definition

The screenshot shows the 'GL Parameter Definition' window with the following sections:

- Bank Parameters:** Bank Code (text field with dropdown icon), Bank Name (text field).
- GL Params:** GL Mask (text field), GL Purge Days (text field).
- Suspense GL:** Real LCY (text field with dropdown icon), Cont LCY (text field with dropdown icon), Real FCY (text field with dropdown icon), Cont FCY (text field with dropdown icon).
- Financial Cycle:** Current Cycle (text field), Current Period (text field), Consolidation Frequency (dropdown menu), Revaluation Frequency (dropdown menu), Local Currency (text field), Process Date (text field with dropdown icon).
- Record Details:** Input By (text field), Authorized By (text field), Last Mnt. Date (text field), Last Mnt. Action (text field), Authorized (checkbox).

At the bottom, there is a toolbar with radio buttons for 'Add By Copy', 'Add', 'Modify', 'Delete', 'Cancel', 'Amend', 'Authorize', and 'Inquiry'. The 'Inquiry' option is selected. To the right of the toolbar are buttons for 'UDF', 'OK', 'Close', and 'Clear'.

**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Bank Parameters</b>	
<b>Bank Code</b>	[Mandatory, Pick List] Select the appropriate bank code from the pick list. This is a unique number assigned to the bank.
<b>Bank Name</b>	[Display] This field displays the bank name corresponding to the bank code selected.
<b>GL Params</b>	
<b>GL Mask</b>	[Mandatory, Alphanumeric, Nine] Type the format that the bank will follow for naming GL accounts. GL Mask can be of maximum 9 characters. Following characters can be used for forming the GL Mask: <ul style="list-style-type: none"> <li>• A – Upper-case alphabet</li> <li>• a – Lower-case alphabet</li> <li>• N – Numeric alphabet</li> </ul>
<b>GL Purge Days</b>	[Mandatory, Alphanumeric, Three] Type the number of days up to which, the records will be maintained for every GL by the system.
<b>Suspense GL</b>	
<b>Real LCY</b>	[Mandatory, Pick List] Select the appropriate Real local currency suspense GL account from the pick list. The GL description corresponding to the GL code is displayed.
<b>Cont LCY</b>	[Optional, Pick List] Select the appropriate Contingent local currency suspense GL account from the pick list. The GL description corresponding to the GL code is displayed.
<b>Real FCY</b>	[Mandatory, Pick List] Select the appropriate real foreign currency suspense GL account from the pick list. The GL description corresponding to the GL code is displayed.



Field Name	Description
<b>Cont FCY</b>	<p>[Optional, Pick List]</p> <p>Select the appropriate contingent foreign currency suspense GL account from the pick list.</p> <p>The GL description corresponding to the GL code is displayed.</p>
<b>Financial Cycle</b>	
<b>Current Cycle</b>	<p>[Display]</p> <p>This field displays the cycle codes defined in the <b>Period Code Maintenance</b> (Fast Path: GLM13) option.</p>
<b>Current Period</b>	<p>[Display]</p> <p>This field displays the current period code from the period codes defined for the current cycle code in the <b>Period Code Maintenance</b> (Fast Path: GLM13) option.</p>
<b>Consolidation Frequency</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the frequency, at which the bank would like to carry out the consolidation, from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Daily</li> <li>• Weekly</li> <li>• Fortnightly</li> <li>• Monthly</li> <li>• Bimonthly</li> <li>• Quarterly</li> <li>• Half Yearly</li> <li>• Yearly</li> </ul>
<b>Revaluation Frequency</b>	<p>[Mandatory, Drop-Down]</p> <p>Select the frequency at which the bank would like to carry out the revaluation of foreign currency GL's from the drop-down list.</p> <p>The options are:</p> <ul style="list-style-type: none"> <li>• Daily</li> <li>• Weekly</li> <li>• Fortnightly</li> <li>• Monthly</li> <li>• Bimonthly</li> <li>• Quarterly</li> <li>• Half Yearly</li> <li>• Yearly</li> </ul>

Field Name	Description
<b>Local Currency</b>	[Display] This field displays the local currency of the bank.
<b>Process Date</b>	[Display] This field displays the last revaluation process date.

3. Click the **Modify** button.
4. Select the bank code from the pick list.
5. Modify the GL params, suspense GL and financial cycle details.

### GL Parameter Definition

6. Click the **Ok** button.
7. The system displays the message "Record Modified...Authorisation Pending...". Click the **OK** button.
8. The GL parameter definition details are modified successfully once the record is authorised.

## 5.2. GLM20 - Enterprise GL Cross Reference Maintenance

Using this option you can maintain and cross reference between it's GL Code and external GL code. This enterprise GL is maintained in an external system.

### Definition Prerequisites

Not Applicable

### Modes Available

Add By Copy, Add, Modify, Delete, Cancel, Amend, Authorize, Inquiry. For more information on the procedures of every mode, refer to **Standard Maintenance Procedures** .

### To add enterprise GL cross reference

1. Type the fast path **GLM20** and click **Go** or navigate through the menus to **Global Definitions > GL > Enterprise GL Cross Reference Maintenance**.
2. The system displays the **Enterprise GL Cross Reference Maintenance** screen.

### Enterprise GL Cross Reference Maintenance

Enterprise GL Cross Reference Maintenance\*

FCR GL Code

Enterprise GL Code

Record Details

Input By	Authorized By	Last Mnt. Date	Last Mnt. Action	Authorized
				<input type="checkbox"/>

Add By Copy
  Add
  Modify
  Delete
  Cancel
  Amend
  Authorize
  Inquiry

UDF Ok Close Clear

**Field Description**

Field Name	Description
<b>FCR GL Code</b>	<p>[Mandatory, Pick List]</p> <p>Select the <b>Oracle FLEXCUBE</b> GL Code from the pick list.</p> <p>The adjacent field displays GL description as per the GL code entered.</p> <p>The GL code is defined in the <b>Chart of Accounts</b> (Fast Path: GLM02) option.</p>
<b>Enterprise GI Code</b>	<p>[Mandatory, Alphanumeric, 24]</p> <p>Type the Enterprise GL Code with which the cross reference for the <b>Oracle FLEXCUBE</b> GL Code is made.</p>

3. Select the FCR GL Code from the pick list and press the **<Tab>** or **<Enter>** key.
4. Enter the Enterprise GI Code.

**Enterprise GL Cross Reference Maintenance**

5. Click the **Ok** button.
6. The system displays the message "Record Added... Authorisation Pending..". Click the **OK** button.
7. The enterprise GL cross reference is added once the record is authorised.

### 5.3. GLM35 - Implemented GL Cross Ref

Using this option you can maintain the cross reference for the implemented GL to the dormancy GL and unclaimed GL. After the user defined period, the un-reconciled entries of the implemented GL will be moved to the dormancy GL and subsequently to the unclaimed GL.

#### Definition Prerequisites

Not Applicable

#### Modes Available

Add, Authorize, Inquiry. For more information on the procedures of every mode, refer to **Standard Maintenance Procedures**.

#### To maintain cross-reference for the implemented GL

1. Type the fast path **GLM35** and click **Go**.
2. The system displays the **Implemented GL Cross Ref** screen.

#### Implemented GL Cross Ref

The screenshot shows a web-based application window titled "Implemented GL Cross Ref". At the top, there are three rows of input fields. Each row consists of a text box for the GL number and a smaller text box for the description. The rows are labeled "Implemented GL", "Dormancy GL", and "Unclaimed GL". Below these fields is a large empty area. At the bottom of the window, there is a "Record Details" section with five fields: "Input By", "Authorized By", "Last Mnt. Date", "Last Mnt. Action", and "Authorized". Below the "Record Details" section is a toolbar with several buttons: "Add", "Modify", "Delete", "Cancel", "Amend", "Authorize", "Inquiry", "OK", "Close", and "Clear". The "Inquiry" button is currently selected.

**Field Description**

<b>Field Name</b>	<b>Description</b>
<b>Implemented GL</b>	[Mandatory, Pick List] Select the implemented GL account number for which the cross reference is to be maintained from the pick list.
<b>Description</b>	[Display] This field displays the description of the implemented GL selected in the corresponding field.
<b>Dormancy GL</b>	[Mandatory, Pick List] Select the dormancy GL with which the cross-reference of the implemented GL is to be maintained from the pick list.
<b>Description</b>	[Display] This field displays the description of the dormancy GL selected in the corresponding field.
<b>Unclaimed GL</b>	[Mandatory, Pick List] Select the unclaimed GL with which the cross-reference of the implemented GL is to be maintained from the pick list.
<b>Description</b>	[Display] This field displays the description of the unclaimed GL selected in the corresponding field.

3. Click the **Add** button.
4. Select the implemented GL, dormancy GL and unclaimed GL from the pick list.

## Implemented GL Cross Ref

Implemented GL Cross Ref

Implemented GL :	100010001	Description :	CASE1
Dormancy GL :	100010008	Description :	TEST-GL FOR SINGLE CCY
Unclaimed GL :	100020250	Description :	BC-ISSUE-GL

**Record Details**

Input By	Authorized By	Last Mnt. Date	Last Mnt. Action	Authorized
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

Add
  Modify
  Delete
  Cancel
  Amend
  Authorize
  Inquiry

5. Click the **Ok** button.
6. The system displays the message 'Record Added....Authorisation Pending....Click Ok to Continue'.
7. The GL details will be added once the record is authorised.

## 5.4. GLM36 - GL Posting Flag Maintenance

Using this option you maintain the VE flag for the GLs. The values maintained in this option will override the value maintained at the global level. For bulk maintenance, the GEFU option can be used.

For transactions involving the GLs ( in options without the LoB Codes), a check will be made to see if the Branch of the GL is allowed for the user or not, and further the allowed combination is maintained for that GL Branch and Branch default LoB. For allowed branch and an allowed combination the transaction will be allowed to go through.

For any other combination of branch and combination such as

- a. Branch not allowed, combination is there
- b. Branch Allowed , combination is not there or
- c. Branch not Allowed, combination is not there, the transaction will not be allowed.

For transactions involving the LoB Code, a check will be made if the posting branch is allowed for that user or not, and the GL, Branch and LoB combination is allowed or not. For a positive check for all the above validation, the transaction will be allowed to go through else it will be rejected.

### Definition Prerequisites

Not Applicable

### Modes Available

Modify, Cancel, Authorize, Inquiry. For more information on the procedures of every mode, refer to **Standard Maintenance Procedures**.

### To modify GL posting flag

1. Type the fast path **GLM36** and click **Go** or navigate through the menus to **Global Definitions > GL > GL Posting Flag Maintenance**.
2. The system displays the **GL Posting Flag Maintenance** screen.



## GL Posting Flag Maintenance

GL Posting Flag Maintenance\*

GL Code :  ...

Branch Code:  ...

Voucher Entry Allowed :

---

**Record Details**

Input By	Authorized By	Last Mnt. Date	Last Mnt. Action	Authorized
				<input type="checkbox"/>

Add By Copy  
  Add  
  Modify  
  Delete  
  Cancel  
  Amend  
  Authorize  
  Inquiry

UDF   OK   Close   Clear

### Field Description

Field Name	Description
<b>GL Code</b>	[Mandatory, Pick List] Select the appropriate GL code from the pick list.
<b>Branch Code</b>	[Mandatory, Pick List] Select the appropriate branch code from the pick list. Branch code is defined in the <b>Branch Master Maintenance</b> (Fast Path: BAM03) option.
<b>Voucher Entry Allowed</b>	[Optional, Check Box] Select the <b>Voucher Entry Allowed</b> check box to allow voucher entry on the selected GL - Branch combination.

3. Click the **Modify** button.
4. Select the GL code and branch code from the pick list.

## GL Posting Flag Maintenance

GL Posting Flag Maintenance\*

GL Code : 1444555 [...]  
Branch Code: 9999 [...]  
Voucher Entry Allowed :

INTERFACE SEVEN DIGI  
Head Office

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**Record Details**

Input By TWINOTH	Authorized By SSAISH	Last Mnt. Date 30/06/2008 15:35:51	Last Mnt. Action	Authorized <input checked="" type="checkbox"/>
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Add By Copy    Add    Modify    Delete    Cancel    Amend    Authorize    Inquiry

UDF   OK   Close   Clear

5. Click the **OK** button.
6. The system displays the message "Record Modified... Authorisation Pending..". Click the **Ok** button.
7. The GL posting flag is modified once the record is authorised.

## 5.5. GLM37 - GL Cost Centre XRef. Maintenance

Using this option you can maintain allowed list of GL-Cost center combination. For transaction GLs, you must provide branch and LoB codes. The system will check from this maintenance if the GL is allowed for the specified Branch+LoB combination.

For GLs where the Branch+LoB combination is not allowed system will reject the transaction. For options where the LoB Code is not selected by the user, the system will take the default LoB of the posting branch and check the cross reference if the GL Branch and Default LoB combination is maintained or not.

### Definition Prerequisites

- BA431 - LOB Master

### Modes Available

Add By Copy, Add, Modify, Delete, Cancel, Authorize, Inquiry. For more information on the procedures of every mode, refer to **Standard Maintenance Procedures**.

### To add GL cost centre Xref

1. Type the fast path **GLM37** and click **Go** or navigate through the menus to **Global Definitions > GL > GL Cost Centre XRef. Maintenance**.
2. The system displays the **GL Cost Centre XRef. Maintenance** screen.

### GL Cost Centre XRef. Maintenance

GL Cost Centre XRef. Maintenance\*

GL Code :  ...

Branch Code :  ...

LoB Code	LoB Name

0 / 10

**Record Details**

Input By	Authorized By	Last Mnt. Date	Last Mnt. Action	Authorized
				<input type="checkbox"/>

Add By Copy
  Add
  Modify
  Delete
  Cancel
  Amend
  Authorize
  Inquiry

UDF OK Close Clear

**Field Description**

Field Name	Description
<b>GL Code</b>	[Mandatory, Pick List] Select the appropriate GL code from the pick list.
<b>Branch Code</b>	[Mandatory, Pick List] Select the appropriate branch code from the pick list. Branch code is defined in the <b>Branch Master Maintenance</b> (Fast Path: BAM03) option.
<b>LOB Code</b>	[Mandatory, Pick List] Select the appropriate LOB code from the pick list. LOB code is defined in the <b>Line of Business (LOB) Master</b> (Fast Path: BA431) option.

3. Click the **Add** button.
4. Select the GL code, branch code and LOB code from the pick list.

**GL Cost Centre XRef. Maintenance**

5. Click the **Ok** button.
6. The system displays the message "Record Added... Authorisation Pending..". Click the **OK** button.
7. The GL cross centre Xref is added once the record is authorised.

**To view the GL cost centre Xref**

1. Click the **Inquiry** button.
2. Select the appropriate GL code and branch code from the pick list.
3. Click the **Ok** button. The system displays the LOB details.

**GL Cost Centre XRef. Maintenance**

**Field Description**

Field Name	Description
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<b>LOB Code</b>	[Display] This column displays the LOB codes corresponding to the GL code and branch code combination selected.
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<b>LOB Name</b>	[Display] This field displays the LOB name corresponding to the LOB codes.
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4. Click the **Close** button.